



The US Documents Collection in **New Jersey State Library** is filed according to the Superintendent of Documents (SuDoc) classification system\*. In this system, documents are classified by issuing agency. The call numbers reflect government organization or hierarchy. The SuDoc Classification Number is made up of different elements and parts. Each element, which can be a letter, number, or punctuation, is an important part of the classification number.

The initial letter or letters represent the department or agency that issued the document. Under the "nothing-before something" rule, a one-letter agency is filed before a two (or more) letter agency.

**Example:** all E's are filed before ED or EP.

All SuDoc numbers start with a letter. The letter represents the issuing government agency. For example, *A* for Agriculture, *C* for Commerce, *E* for Energy and so on. Numbers follow the letter (s). The letters and numbers to the left of the colon (:) form the SuDoc "stem".

The *stem* designates the issuing agency and the type of publication. All numbers in the *stem* are whole numbers, including a number that follows a period.

After the colon, you find either letters or numbers which designate the specific publication.

The following are examples of SuDoc stems and specific SuDoc numbers *in order*.

SuDoc <i>Stems</i>	SuDoc <i>Numbers</i>
C 1.2:	E 1.2: A 13
C 1.3:	E 1.2: A 13/997
C 1.34:	E 1.2: A 13/998
C 1.34/2:	E 1.2: A 13/2
C 1.34/3:	E 1.2: A 13/3
C 1.34/3-2:	E 1.2: A 13/3/996
C 1.35	E 1.2: A 13/4



SuDoc Numbers may contain both letters and numbers.

A 93.12: B 32

A 93.12: D15

A 93.12: 7

A 93.12: 44

**Remember** - Letters before numbers!

### Congress and its Working Committees

All Congressional Committee documents start with **Y4.** , followed by a letter and then numbers. For example:

- ✚ The House Committee on Appropriations' hearings, prints and miscellaneous publications are classified as **Y 4.AP 6/1:**
- ✚ The Senate Committee on Appropriations' publications are classified as **Y 4. AP 6/2:**

In the example, **Y 4. AP 6.1:** acts just like a normal SuDoc stem. After the colon, either letters or numbers follow. Again, letters come before numbers. Here are a few examples:

Y 4. AP 49: B 86/2

Y 4. AP 49: M 64

Y 4. AP 49: S.hrg. 110-42 (S.hrg. stands for Senate hearing)

Y 4. AP 49: S.prt. 110-12 (S.prt. stands for Senate print)

Y 4. AP 49: Su 3/16

Y 4. AP 49: T 19/96

Y 4. AP 49: 97-114

Y 4. AP 49: 98-72

### Locations

The New Jersey State Library's US Documents Collection is split between Levels 1 and 4.

- ✚ Generally documents reference, computer products, microfiche, and maps are located on Level 4.
- ✚ Classifications C, E, ED, EP, HE, HH, HS, J, JU, L, LC, SSA, T are also on Level 4.
- ✚ All other classifications, A to Y are on Level 1.  
Oversized documents are usually on Level 2.

Law materials are on Levels 1, 2 and 3\*.

\* US Documents filed in the Law Library do not have SuDoc classification numbers, many have a **USS** stamp to specify documents status.